


**TRAINING CALENDAR FOR THE TRAINING YEAR : 2017-18**  
**DIRECTORATE OF STANDARDISATION**

SR NO	COURSE TITLE	LEVEL	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	REMARKS	
	<b>STANDARDISATION &amp; CODIFICATION</b>															
1.	Orientation Course @	Gp 'A'		RIST (02-05)		IST (11-14)				RIST (14-17)				IST (06-09)	For HQ DoS, DSC/DSD, AsHSP & DPSUs	
2.	Foundation Course \$	Gp 'B' & 'C'				IST (03-07)		IST (04-08)	RIST (09-13)		IST (11-15)		IST (05-09)		For HQ DoS, DSC/DSD, AsHSP & DPSUs # Dates to be intimated later	
3	Training programme for Technical Committee Members	# 02 days course at RIST/'H' Block to be tied up with National Institute of Training for Standardisation, (NITS) BIS													Only for HQ DoS # Dates to be intimated later	
4	Codification training for DPSUs	Gp 'A' 'B' & 'C'		RIST # 03 days		RIST # 03 days		RIST # 03 days		RIST # 03 days		RIST # 03 days		RIST # 03 days	For DPSUs # Dates to be intimated later organized by C&C Gp	
	<b>INFORMATION TECHNOLOGY</b>															
5	LAN Administration, Network Security, Transition from IPV4 to IPV6 & Audit Course	Gp 'A' & 'B'				RIST (18-20)					IST (18-22)				For HQ DoS, DSC/DSD	
6	Web Design & Development		To be out sourced by identifying a suitable agency (01 course each at RIST & IST) (Dates to be intimated later)													for HQ DoS, DSC/DSD
7	Oracle															
8	Cyber Security		To be coord by CSG (Dates to be intimated later)													for HQ DoS, DSC/DSD/CSG
	<b>MANAGEMENT</b>															
9	Internal Audit training Course on QMS as per IS/ISO 9001 : 2015	02 days course at RIST/'H' Block to be tied up with National Institute of Training for Standardisation, (NITS) BIS (Dates to be intimated later)													Only for HQ DoS, DSC, Badarpur	
10	Orientation Programme for service officers (for service officers who are recently posted in DHQ) %	In accordance with the DHTI training calendar (Dates to be intimated later)													At DHTI (only for HQ DoS & DSC/DSD)	
11	Orientation Programme for section officers of Ministry of Defence %															

@ Overview - Training on new web based codification software N-CORE NG and procedure for preparation of JSPR, JSRL, JSG & JSS.

\$ Overview - Standardisation & Codification issues, Variety Control & ISO 9000 aspects and detailed training on new web based codification software N-CORE NG.

% Overview - The DHTI training programme will be promulgated separately on receipt. Nomination requests from DSC/DSD to reach HQ DoS at least 01 Month prior to the course.

12	Workshop : Civilian Personnel Management (For service officers in DHQ/ISOs) %	 <p style="text-align: center;">In accordance with the DHTI training calendar. (Dates to be intimated later)</p>	At DHTI (only for HQ DoS & DSC/DSD)
13	Workshop : Security Consciousness (For Civilian/ Service Officers in DHQ/ISOs) %		
14	Defence Purchase Procedure %		
15	Workshop : RTI %		
16	Workshop : Security Consciousness (For Civilian/ Service Officers in DHQ/ISOs) %		
17	Defence Purchase Procedure %		
18	Workshop : RTI %		
19	Workshop : Noting , Drafting & Office procedure %		
20	Workshop : Discipline & Vigilance %		
21	Workshop : Leader ship Skills %		
22	Workshop : Emotional Intelligence %		

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